

POSITION DESCRIPTION

Position title:	BYS Medical Clinic Senior Social Worker		
Program/Team:	Health Team		
Employment Types & Hours:	Full time (76 hours per fortnight)		
Award Conditions:	Social, Community, Home Care & Disability Services (SHCADS) Award 2010	Remuneration:	Level 5
Working from:	Youth Support Centre, Fortitude Valley, and/or other BYS offices		
Reporting Relationships:	Reports to the Health Services Senior Manager		
Probation Period:	6 months		
Primary Purpose of Position:	The Clinic Social Worker is part of the BYS Medical Clinic team – enabling and enhancing co-ordinated health care that supports the health and wellbeing of young people accessing BYS. The role supports young people to improve their health literacy and access, navigate systems and empowers/supports them to manage their health care needs.		
In addition to submitting a resume or CV applicants must address the selection criteria [below] in their cover letter to be considered for shortlisting			
Selection Criteria:	<ol style="list-style-type: none"> Highly developed skills in holistic assessments of a young person’s situation and support needs, including risk assessments. Demonstrated ability to work with vulnerable young people, building trusting relationships and delivering care coordination, brief interventions and planned support. Strong communication skills, including interpersonal skills and writing skills and the ability to advocate effectively on behalf of young people and young families. Ability to provide effective practice leadership across BYS teams in coordinating person-centred health care and support young people to navigate health care systems Strong organisational and planning skills and the demonstrated ability to work independently and prioritise and manage competing demands. 		
Education, Qualifications, Requirements [Mandatory]:	<ul style="list-style-type: none"> A tertiary qualification in Social Work, Human Services, Psychology, Social Sciences or comparable qualification OR substantial demonstrated experience in a related field Current Queensland driver’s license Working with Children Suitability Card [Blue Card] / willingness to obtain a Blue Card prior to commencement National Police Check clearance Evidence of vaccination, immunity, or medical exemption for the following preventable diseases prior to commencement: Measles, Mumps, Rubella and Varicella [Chicken Pox]; Pertussis [Whooping Cough]; Hepatitis B [health team workers only] and COVID-19 Two references, including most recent manager, if relevant 		

Skills & Experience:	<ul style="list-style-type: none"> • Experience working with vulnerable young people. • Experience in a front-line service delivery setting. • Experience working collaboratively with other agencies. • Experience working in multi-disciplinary teams, including medical and social services. • Experience with NDIS/DSP applications.
Personal Attributes:	<ul style="list-style-type: none"> • Ability to stay calm under pressure. • Personal drive and integrity. • Consultative and collaborative working attitude. • Flexible, initiative, collaborative, inclusive, respectful, ethical, accountable. • Commitment to a learning culture and ongoing professional development.
Roles and responsibilities	
Service Delivery:	<ul style="list-style-type: none"> • Support young people who access the BYS medical clinic and provide a key role in coordinating a young person’s health care journey in collaboration with the clinic team. • Enable young people to access, understand and navigate a range of services and information to improve their bio-psychosocial health. Build young people’s health literacy and empower them to manage their health care needs. • Provide assessment, planned support and time limited interventions for vulnerable young people accessing BYS medical clinic. • Work with internal and external services to ensure appropriate referrals in and out of the BYS medical clinic. • Lead and / or participate in case conferencing within BYS medical clinic and across other BYS or external services to enable coordinated care. • Facilitate appropriate referrals and support young people to access a range of biopsychosocial supports and engage with their community. • Plan and implement strategies for effective transition to other health care services on exit from BYS support period. • Manage, identify, mitigate and monitor operational risks in service delivery and actively use risk management systems to ensure the safety of staff, young people and the community. • Foster partnerships across the health sector that enable holistic, person-centred care for young people. • Transport groups and individuals to appointments via taxi if required. • Participate in shared service delivery with medical clinic staff, mental health alcohol and other drugs, and the broader BYS services. • Create and maintain support plans and case notes in line with BYS policies and procedures. Collect and maintain accurate client data, to contribute to monitoring, evaluation and reporting on program performance. • Assist with keeping shared service delivery space clean and operational.
People and Culture:	<ul style="list-style-type: none"> • Contribute to a culture of respect, optimism, accountability and resilience in line with BYS values. • Participate in clinical governance activities including training and development. • Attend supervision with Line Manager (at least monthly) to monitor the service and performance. • Provide effective supervision to team members and maintain supervision records in line with BYS policies. • Participate in staff meetings, service reviews and 2rganizational planning. • Participate as a collaborative and supportive team member, contributing to the overall effectiveness of the team and outcomes for young people. • Undertake and participate in staff training and development activities as required. • Where agreed with the Line Manager, supervise students.

	<ul style="list-style-type: none"> • Develop collaborative relationships with internal and external service providers.
Administration:	<ul style="list-style-type: none"> • Implement administration relating to the service, including accurate data, client files, correspondence, and financial records. • Ensure accurate and timely records are created and maintained in accordance with relevant legislation and organisation policies. • Implement relevant service standards to ensure quality service provision. • Undertake any other tasks as required.

The changing demands of BYS's organisation requires it to have reasonable flexibility in stipulating the duties that you will undertake from time to time. You will be required to perform any other duties for which you have the appropriate skill and/or training which are assigned to you by BYS, and these responsibilities do not limit what may be reasonably be requested of an employee during the course of their employment. As the successful applicant, you are required to sign and date this Position Description to demonstrate your commitment to fulfil this role in accordance with the key result areas outlined above.

Employee Name:		Signature:		Date:	
Managers Name:		Signature:		Date:	

