

STUDENT ON PLACEMENT POSITION DESCRIPTION



NEW FUTURES FOR YOUNG PEOPLE

Program/team:	Windsor House
What the Program / Team does:	Provides high level of support and supervision in a residential setting for young people 15-18 years.
Type of employment and hours:	As per placement requirements and negotiable - available times from 9:00 am to 10:30 pm, seven days a week – some flexibility preferred
Expected start date:	Second semester 2017
Working from:	Windsor
Reporting relationship:	Program Manager/Supervisor
Primary purpose of position:	To engage with young people experiencing homelessness and at-risk young people and their accompanying children. Assist support workers with intake, assessment and interventions and on occasion assist with the facilitation of group programs.
Field of study relevant to this position:	Human Services, Social work or similar
Selection Criteria	
Students will be assessed and selected using the following criteria, based on their responses in the EOI questionnaire and application form.	
Essential requirements:	<ul style="list-style-type: none"> • Currently enrolled in a field of study relevant to this position • Have a current 'Working with Children Suitability Positive Notice' (Blue Card) prior to commencing placement • Current drivers licence
Selection Criteria	<ul style="list-style-type: none"> • An interest in supporting vulnerable young families and young people experiencing homelessness • An understanding of, and commitment to, the BYS vision • The ability to work within the BYS Practice Framework of social justice, relationship and strengths based practice and harm reduction • Effective communication skills, including oral, written and interpersonal skills • A commitment to a learning culture and ongoing professional development • The ability to work under direction and supervision as part of a team, while being able to independently manage work in a flexible, reflective, respectful and accountable manner • Effective planning, prioritising and organisational skills
Desirable:	<ul style="list-style-type: none"> • Previous experience in a relevant field • Flexibility in placement hours

Key Result Areas: These key result areas outline the tasks and responsibilities of the position	
Service Delivery:	<p>With the support and supervision of your allocated supervisor:</p> <ul style="list-style-type: none"> • Participate in assessments and provide brief and crisis, solution focussed interventions with young people as per their assessed needs and goals. • Assist in supervising young people and facilitating life skills development and capacity building • Participate in shared centre based work at the Valley Hub. • Maintain referral networks and facilitate appropriate referrals of young people to internal and external resources and programs. • Undertake offsite work, including home visits and street based outreach if required to achieve the outcomes required by the program. • Participate in case management of young people to support them to access housing, legal, mental health, employment, education, training and social activities, etc so they can achieve their goals and meet their identified needs. • Develop placement learning goals. • Meet all university learning requirements. • Work within a multi-disciplinary team.
Service operation and development	<ul style="list-style-type: none"> • Participate in meetings, networks and collaborative relationships with internal and external providers. • Participate in shared organisational service delivery. • Develop a strong understanding of issues affecting homeless and at-risk young people. • Assist with keeping the service delivery areas clean and operational.
People and Culture:	<ul style="list-style-type: none"> • Provide general support to colleagues. • Collaborate with staff across teams and contribute to a positive work culture. • Participate in training and professional development opportunities to address learning needs. • Attend regular supervision and service reviews with the supervisor and/or the Program Manager to monitor the service delivery and performance. • Attend regular supervision with the University.
Administration	<ul style="list-style-type: none"> • Prepare reports as required. • Maintain accurate and timely record keeping and data collection. • Maintain mandatory reporting in collaboration with the supervisor and the Program Manager. • Provide feedback and suggest changes to ensure continuous high quality service delivery. • Undertake any other tasks as required.